



# Institute of Certified Management Accountants of Sri Lanka

Incorporate by Parliament Act No. 23 of 2009

01, Bethesda Place, Off Dr. Lester James Peiris Mawatha, Colombo 05, Sri Lanka.  
Tel: 2506391, 2501062, 2507087 Fax: 2507087 e-mail: registrations@cma-srilanka.org web site: cma-srilanka.org

## Application for Exemptions

1. Full Name:.....

1.1 Name with Initials Surname Initials  
Mr.  Miss.  Mrs.  .....

(Name in CAPITALS in accordance with the CMA Student Identity Card.)

1.2 National Identity Card No:

2. Address:

3. Tel. No. (Office)  4. (Residence)  5. (Mobile)

6. (Email)

7. Stages & Subjects  
Please Mark "X" for the Subject/s applied for

Technician		
1. Financial Accounting Fundamentals	FAF	<input type="checkbox"/>
2. Management Acctg. Fundamentals	MAF	<input type="checkbox"/>
3. Business Communication	BCM	<input type="checkbox"/>
4. Business Mathematics	BMT	<input type="checkbox"/>
5. Economics & International Business	ECN	<input type="checkbox"/>
Intermediate		
6. Financial Accounting & Reporting	FAR	<input type="checkbox"/>
7. Advanced Management Accounting	AMA	<input type="checkbox"/>
8. Managing People & Organizations Mgt	MPO	<input type="checkbox"/>
9. Business & Corporate Law	BCL	<input type="checkbox"/>
10. Taxation	TAX	<input type="checkbox"/>
Professional I		
11. Advanced Financial Accounting & Reporting	AFA	<input type="checkbox"/>
12. Strategic Business Management	SBM	<input type="checkbox"/>
13. Operations Management	OMM <sub>1</sub>	<input type="checkbox"/>
14. Marketing	OMM <sub>2</sub>	<input type="checkbox"/>
15. Information Technology Mgt.	ITM	<input type="checkbox"/>
Professional II		
16. Strategic Financial Management	SFM	<input type="checkbox"/>
17. Strategic Management Accounting	SMA	<input type="checkbox"/>
18. Internal Control & Risk Management	ICR	<input type="checkbox"/>
19. Case Study	CaS	<input type="checkbox"/>

8. **Registration No.**

**Documents to be attached;**

1. Certified copy of the Exemption Eligibility Letter from CMA.
2. Duly paid Special Payment Voucher (SPV).  
Pay for all the subjects you have been exempted according to the "Exemption Eligibility Letter"

Have you taken the CMA Examination Before? Yes  No

**Exemption Fees**

	Technician	Professional I	Professional II
Per Subject	Rs. 1,000/-	Per Subject	Rs. 2,000/-
Per Subject	Rs. 1,500/-	Per Subject	Rs. 2,500/-
		Case Study	Rs. 2,500/-

9. Examination fee calculated as follows was paid at the Peoples's Bank..... Branch

Special Payment Voucher (SPV) No :   
Total Amount of the SPV :   
Date of Payment :

Please read the Important Notes given under Item No. 12 before completing this Application Form.

**CLOSING DATES**

March Examination - 15th January  
September Examination - 30th June

**This application should be submitted after you register and receive your CMA Identity Card**

## Annual Subscription

10. Have you paid subscription fees for 2010? Yes  No

11. I hereby certify that the information given by me in this application is true and correct.

Date .....

.....  
Signature of Applicant

## Attestation

12. I certify that the above named applicant is an officer in my office / a past pupil/ teacher of my school/ known to me personally placed his / her signature in this application, in my presence today.

.....  
Signature of Attestor  
Rubber Stamp

Name of Attestor : \_\_\_\_\_

Designation / Status of Attestor : \_\_\_\_\_

Address of the Attestor : \_\_\_\_\_

(The Attestor should be either the Employer, Member of CMASL/ ICA/ CIMA, Attorney at law, Government Servant at officer level, School Principal/ Vice Principal / Head Master, Justice of the Peace, Head of Accredited Institute.

## 13. Important Notes

- Only students who have paid their Annual Subscription Fees up to year 2010 are eligible to apply for the Exemption.
- It is essential that you provide contact details with at least the Telephone Nos' or e-mail or fax number
- Associate Management Accountants (AMA) **have** to submit the completed Exemption Application form.
- Ensure that your application is received at the CMA secretariat to avoid disappointment later.
- **Applications,**
  - which do not conform to the instructions given,
  - incorrectly completed,
  - not fully completed,
  - completed in illegible / clumsy hand writing,
  - not properly attested,
  - submitted without a duly endorsed SPV for the **correct amount of Exemption Fee**
  - **Late applications will be REJECTED.**

## Exemptions Policy

As a general rule, exemptions are granted only where a qualification has been obtained in full.

Exemptions on subject for subject basis are not considered for exemptions except under special circumstances.

A candidate who has completed only a few parts of an academic or professional examination may be considered for exemptions on a case by case basis.

Once a Student applies for an examination, a second application for exemptions will not be entertained unless he / she obtains full qualifications, subsequently.

Exemptions will not be granted for subjects, a student has unsuccessfully attempted at CMA examinations