



# Institute of Certified Management Accountants of Sri Lanka

Incorporate by Parliament Act No. 23 of 2009

01, Bethesda Place, Off Dr. Lester James Peiris Mawatha, Colombo 05, Sri Lanka.  
Tel: 2506391, 2501062, 2507087 Fax: 2507087 e-mail: registrations@cma-srilanka.org web site: cma-srilanka.org

## Application for Exemptions

1. Full Name:.....

1.1 Name with Initials  Surname  Initials

Mr.  Miss.  Mrs.  .....  
(Name in CAPITALS in accordance with the CMA Student Identity Card.)

1.2 National Identity Card No:

2. Address:

3. Tel. No. (Office)  4. (Residence)  5. (Mobile)

6. (Email)

8. **Registration No.**

7. Stages & Subjects  
Please Mark "X" for the Subject/s applied for

Technician		
1. Financial Accounting Fundamentals	FAF	<input type="checkbox"/>
2. Management Acctg. Fundamentals	MAF	<input type="checkbox"/>
3. Business Communication I	BC I	<input type="checkbox"/>
4. Business Mathematics	BMT	<input type="checkbox"/>
5. Economics & International Business	ECN	<input type="checkbox"/>
Intermediate		
6. Financial Accounting & Reporting	FAR	<input type="checkbox"/>
7. Advanced Management Accounting	AMA	<input type="checkbox"/>
8. Managing People & Organizations Mgt	MPO	<input type="checkbox"/>
9. Business & Corporate Law	BCL	<input type="checkbox"/>
10. Taxation	TAX	<input type="checkbox"/>
11. Business Communication II	BC II	<input type="checkbox"/>
Professional I		
12. Advanced Financial Accounting & Reporting	AFA	<input type="checkbox"/>
13. Strategic Business Management	SBM	<input type="checkbox"/>
14. Operations Management	OMM <sub>1</sub>	<input type="checkbox"/>
Marketing	OMM <sub>2</sub>	<input type="checkbox"/>
15. Information Technology Mgt.	ITM	<input type="checkbox"/>
Professional II		
16. Strategic Financial Management	SFM	<input type="checkbox"/>
17. Strategic Management Accounting	SMA	<input type="checkbox"/>
18. Internal Control & Risk Management	ICR	<input type="checkbox"/>
19. Case Study	CaS	<input type="checkbox"/>

**Documents to be attached;**

- Certified copy of the Exemption Eligibility Letter from CMA.
- Duly paid Special Payment Voucher (SPV).  
Pay for all the subjects you have been exempted according to the "Exemption Eligibility Letter"

Have you taken CMA Examination Before? Yes  No

### Exemption Fees

	Technician	Professional I
Per Subject	Rs. 1,000/-	Rs. 2,000/-
	Intermediate	Professional II
Per Subject	Rs. 1,500/-	Rs. 2,500/-
		Case Study
		Rs. 2,500/-

9. Examination fee calculated as follows was paid at the Peoples's Bank..... Branch

Special Payment Voucher (SPV) No :

Total Amount of the SPV :

Date of Payment :

Please read the Important Notes given under Item No. 12 before completing this Application Form.

### CLOSING DATES

March Examination - 15th January  
September Examination - 30th June

**This application should be submitted after you register and receive your CMA Identity Card**

## Annual Subscription

10. Have you paid subscription fees for 2010? Yes  No

11. I hereby certify that the information given by me in this application is true and correct.

Date .....

.....  
Signature of Applicant

## Attestation

12. I certify that the above named applicant is an officer in my office / a past pupil/ teacher of my school/ known to me personally placed his / her signature in this application, in my presence today.

.....  
Signature of Attestor  
Rubber Stamp

Name of Attestor : \_\_\_\_\_

Designation / Status of Attestor : \_\_\_\_\_

Address of the Attestor : \_\_\_\_\_

(The Attestor should be either the Employer, Member of CMASL/ ICA/ CIMA, Attorney at law, Government Servant at officer level, School Principal/ Vice Principal / Head Master, Justice of the Peace, Head of Accredited Institute.

### 13. Important Notes

- Only students who have paid their Annual Subscription Fees up to year 2010 are eligible to apply for the Exemption.
- It is essential that you provide contact details with at least the Telephone Nos' or e-mail or fax number
- Associate Management Accountants **have** to submit the completed Exemption Application form though payment has been / not been made.
- Ensure that your application is received at the CMA secretariat to avoid disappointment later.
- **Applications,**
  - which do not conform to the instructions given,
  - incorrectly completed,
  - not fully completed,
  - completed in illegible / clumsy hand writing,
  - not properly attested,
  - submitted without a duly endorsed SPV for the **correct amount of Exemption Fee**
  - **Late applications will be REJECTED.**

### Exemptions Policy

As a general rule, exemptions are granted only where a qualification has been obtained in full.

Exemptions on subject for subject basis are not considered for exemptions except under special circumstances.

A candidate who has completed only a few parts of an academic or professional examination may be considered for exemptions on a case by case basis.

Once a Student applies for an examination, a second application for exemptions will not be entertained unless he / she obtains full qualifications, subsequently.

Exemptions will not be granted for subjects, a student has unsuccessfully attempted at CMA examinations