



## **Development Concepts (Pvt) Ltd**

Development Concepts (Pvt.) Ltd (DC), is a financial and business management consultancy firm in Sri Lanka. The company has been in operation since 2006. We offer a variety of consultancy services in Business Management and Finance to Corporates, SMEs, International Development Agencies, Local NGOs, Government Institutions, Micro Agri-Businesses, etc.

### **Vacancies for Trainee Financial/Business Analysts**

#### **Key Responsibilities**

- Assisting consultants in areas such as business/financial analysis
- Preparation of project proposals/reports
- Attending meetings & recording minute
- Monitoring project performance
- Supporting the accounting and administrative tasks of the company
- Candidates are expected to carry out their duties and responsibilities with strong commitment and dedication

#### **Qualifications**

- Candidates below 26 years of age
- Preferably with 1 years' working experience
- Candidates should be recent final year undergraduates in Accounting/Finance from a reputed University or have intermediate-level professional qualifications in CIMA (UK)/ACCA (UK)/ **CMA (SL)**
- They should be well-versed in applications of MS Word, MS PowerPoint and MS Excel
- Good writing skills in English are a definite advantage

Please send your CVs with the names and contact details of two non-related referees, to [bizinfo@developmentconcepts.org](mailto:bizinfo@developmentconcepts.org) within 07 days of this advertisement.

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